



## BAREFOOT BAY RECREATION DISTRICT

September 26, 2017

Dear BBRD Golf Course Members and players:

Due to the recent erroneous information circulating on Facebook and the BBRD rumor mill, I wanted to directly convey to you the history and reasons behind certain changes to the fees and procedures at the golf course. Sadly, some people are mistakenly blaming Golf Operations Manager Cruz for being solely responsible for changes they do not like. I want to categorically state Mr. Cruz has not taken any action toward fees or tee time procedures on his own initiative. Mr. Cruz is implementing policy direction I received from the Board of Trustees (BOT). In my opinion, Mr. Cruz has dramatically improved the playing conditions of the golf course, appeal and profitability of the Pro Shop and has brought modern professional procedures to the department. While I know some of you may personally dislike Mr. Cruz and/or me for a host of reasons, as his supervisor I am very pleased with his performance and have confidence in him going forward.

Mr. Cruz and I regularly review aspects of his department and while I do not micro-manage department managers, he always brings significant proposals to me for review prior to implementation. If you are unhappy with Mr. Cruz or the Golf-Pro Shop Department or any other aspect of BBRD operations, then your criticism should be leveled at me and the BOT who employ me.

Regarding changes being made with rates and tee times, I recommended to the BOT two rate increases for FY18 earlier this year as part of my FY18-22 Five-Year Financial Model and Capital Improvement Plan (submitted to the BOT in January) and the FY18 Working Draft Proposed Budget (submitted to the BOT in late March). The BOT, in response to numerous complaints from golfers who could not secure prime tee times, asked Mr. Cruz for a public analysis and recommendations for improved operations. Please recall that the longer tee times used last season was implemented as a request of the membership at former Golf Committee meetings last summer. Obviously, that suggestion implemented by Mr. Cruz contributed to the dissatisfaction of players seeking tee times outside of group play. Additionally, many golfers who had single memberships voiced their unhappiness to Mr. Cruz, the BOT and me as they believed the differential between single and family rates was not equitable.

The BOT discussed many aspects of Golf - Pro Shop operations at a March 30, 2017 workshop focused primarily on tee times, rates and group play. At the May 12, 2017 BOT meeting, a motion was approved to address:

- Inequities in single and family membership trail fees
- Eliminate seasonal memberships

Mailing Address:  
P.O. Box 779-233  
Barefoot Bay, Florida 32976-9233

(772) 664-3141 - Phone  
(772) 664-1928 - Fax  
[www.bbrd.org](http://www.bbrd.org)

Physical Address:  
625 Barefoot Boulevard  
Barefoot Bay, Florida 32976-7305

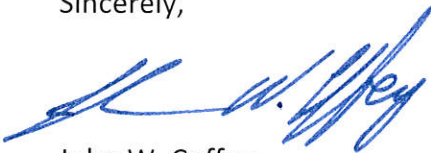
- The growing monopolization of group play
- The change to longer tee times (from the historic 7/8 minutes)
- The addition of an Associate Golf Professional position to the FY18 Budget to endure consistency of players' experience

Based on this direction, Mr. Cruz developed the attached FY18 membership and associated fee rates and revised the time/group procedures. I have reviewed all this information prior to making this information available to current golf members, players, BOT and residents. At no time was Mr. Cruz acting on his own or in a manner outside of my supervision or direction of the BOT.

I believe Mr. Cruz, his staff and ABM have a great track record of improving the playing conditions at the course, as evident in the third straight year of the course being voted as the best public golf course in the area. I also realize that each golfer has many options available to her/him in regards to where to play golf. Mr. Cruz and I strive each and every day to earn your choice of playing at BBRD versus other courses. Additionally, I am also responsible for the fiscal condition of BBRD operations, including the golf course. I believe the 96% of BBRD residents who do not play golf have a vested interest in the continued success of the course and will tolerate a reasonable subsidy from other BBRD resources.

If you have any questions or concerns not addressed in this letter please contact Mr. Cruz or me. As always during my past four years at BBRD, I am available to residents and homeowners to listen to their concerns. I cannot, however, make everyone happy. BBRD is a form of local government (a representative republic and not a direct democracy where every resident gets a vote on every issue) and elections have consequences. The past three elections have resulted in my continued employment and indirectly Mr. Cruz's continued employment. Furthermore, BBRD must abide by state and federal employment laws. I have not and will not make personnel decisions based on popularity among residents. I believe the majority of BBRD residents and homeowners are satisfied with the direction BBRD is headed. As with any form of government not everyone will be happy with every decision made by the people's representative (i.e. BOT) and their staff. Regardless of this impossible task, my staff and I will continue to seek to make BBRD *the perfect place to live, eat and play golf*.

Sincerely,



John W. Coffey  
Community Manager

Attachments: Fee rates, tee time information and minutes from BOT workshop (30Mar17) and meeting (12Apr17)

CC: Board of Trustees

# Membership and Rate Changes

TYPE of Membership	2017 COST	2018 COST	INCREASE
Single Annual New	\$643.50	\$662.81	3%
Single Annual Renewal	\$612.70	\$631.08	3%
Family Annual New	\$973.50	\$1,041.65	7%
Family Annual Renewal	\$913.00	\$976.91	7%
Single Semi Annual New	\$512.00	Discontinued	
Single Semi Annual Renewal	\$462.00	Discontinued	
Family Semi-Annual New	\$829.90	Discontinued	
Family Semi-Annual Renewal	\$779.90	Discontinued	
Non Resident Annual Single New	\$868.30	\$894.35	3%
Non Resident Annual Single Renewal	\$768.30	\$791.35	3%
Non Resident Annual Family New	\$1,257.10	\$1,345.10	7%
Non Resident Annual Family Renewal	\$1,157.10	\$1,238.10	7%
<b>PEAK SEASON RATE STRUCTURE</b>			
Green-Fee Resident 18 Holes	\$18.00	\$20.00	11%
Green -Fee Non Resident 18 Holes	\$23.00	\$26.00	13%
Green -Fee Resident 9 Holes	\$12.00	\$14.00	17%
Green_Fee Non Resident 9 Holes	\$17.00	\$20.00	18%
Green-Fee Resident Card 18-Hole	\$80.00	\$85.00	6%
Green -Fee Non-Resident Card 18-Hole	\$100.00	\$115.00	15%
Green-Fee Resident Card 9-Hole	\$50.00	\$55.00	10%
Green -Fee Non-Resident Card 9-Hole	\$70.00	\$85.00	21%
Green-Fee Resident- Combo Card 18 Holes	\$130.00	\$143.00	10%
Green -Fee Non Resident Combo-Card 18 H	\$150.00	\$165.00	10%
Green-Fee ResidentCombo Card 9-Hole	\$75.00	\$83.00	11%
Green-Fee Non Resident Combo-Card 9-H	\$95.00	\$105.00	11%
Cart Fee 18 Holes	\$12.00	\$12.00	0%
Trail Fee Single Member	\$557.00	\$612.70	10%
Trail Fee Family	\$557.00	\$835.00	50%

## Members can pay three ways:

Annual (Up Front)

3 Payments (Oct, Nov, Dec) (\$10 Process fee with each payment)

12 Payments Monthly (\$3 Process fee with each payment by CC)

# TEE TIME SYSTEM

The following system has been reviewed and approved by our Community Manager Mr. John Coffey.

Barefoot Bay Recreation District Board of Trustees directed Golf Operations Manager Cruz, through Community Manager Coffey at the May 12, 2017 BOT Workshop Golf Rates and Procedures to organize and develop a strategy to enhance the ability for all players to have an opportunity to select a playing time and condition that is fair and equitable to all members and guests. This system will be used from November 1<sup>st</sup> through April 30<sup>th</sup> each year. The following is the new tee time operating system to be used effective November 1, 2017.

## **Tee Time Box:**

The tee time box where members enter their request will be locked for staff access only. The tee time request times are posted on the cabinet drop box if you are not sure of when to enter your request. All request will be emptied by staff at 7:00 am on the day the request period closes. Once a date is closed out and all requested times are posted, any remaining available tee time may be given to any individual looking for a time.

## **Lottery System:**

A tee time constitutes 4 players. Therefore, tickets will be prioritized as follows:

- Highest priority (4 Members)
- 2<sup>nd</sup> priority (3 Members)
- 3<sup>rd</sup> Priority (2 Members)
- 4<sup>th</sup> Priority (1 Member)
- 5<sup>th</sup> Priority (All others)
  - Any stapled tickets to make groups of 8, 12, 16 etc....will be separated and entered into a true lottery. Please ensure each ticket is filled out correctly.

## **Tuesday:**

Tuesday will now be 9-Hole Tuesday. BBRD has many 9-hole members that only wish to play 9 holes of golf. Eliminating 18-hole play on Tuesdays will ensure the following groups can play and finish:

- Ladies (9-Holers)
- Canada Group
- New York Group
- Martini League
- Sexton Group
- Any other golfers that wish to play 9 holes of golf only

### **Groups**

All groups will be approved by the Golf Operations Manager. Coordinators of smaller group not listed should see Golf Operations Manager Cruz and he will work with you to find suitable day and times.

### **BBRD Sanctioned Groups:**

The following groups have operated at BBRD for many years and have some level of coordination by Pro Shop staff:

- Ladies 18 Hole League (64 Players)
- Ladies 9 Hole League (68 Players)
- Men's League (128 Players)
- Sunday Scramble (64 Players)

### **Group Size and Day of Week Play:**

The size and number of groups have grown over the years to the point many members could not obtain prime tee times during the 2016-17 winter season. Therefore, the number and size of groups will be capped. Large groups may only play once per week. Group coordinators decide who plays each week so any group may have more members than tee times but the maximum number of players will not be exceeded. Any group failing to fill all slots two weeks in a row or 5 times during the winter season (Nov-April) may have their number of players decreased.

- Sunday AM Scramble (64 Players)
- Sunday PM Scramble (64 Players)
- Monday Foisey Group (40 Players)
- Tuesday Ladies 9 & 18 Hole Leagues (132 Players)
- Wednesday Men's League (128 Players)
- Thursday Graham Group (52 Players) Group size increased to allow for loss of Tuesday Play
- Friday Group (52 Players) starts at 11:00 am
- Saturday Couples (60 Players)

### **Group Start Times:**

Groups will start either at 8:00 am or 12:00 pm, unless otherwise stated.





# **BAREFOOT BAY RECREATION DISTRICT**

**Board of Trustees Workshop  
Golf Tees and Golf Rates  
Thursday March 30, 2017  
2:30PM–Building D&E**

## **Called to Order**

Mr. Diana called the meeting to order at 2:30PM.

## **Pledge of Allegiance to the Flag**

## **Roll Call**

Present: Mr. Diana, Mr. Lavier, Mr. Geier Mr. Klosky and Mr. Cavaliere. Also present: John W. Coffey, Ernie Cruz and Dawn Myers.

## **Introduction**

Mr. Cavaliere requested that the Board of Trustees make a determination at this meeting regarding whether the golf course is defined as an amenity or not. Mr. Cruz has asked for 2 years to give him direction regarding whether the golf course is considered an amenity or a profit making entity because if it is not viewed as an amenity the golf course is seriously lacking in revenue. He also requested clarification regarding whether the golf course should be private or remain a public course. He stated that if these questions can be answered then we can assist Mr. Cruz with his decision making. Mr. Diana maintained that the golf course being an amenity adds value to all the other amenities. He stated that the residents of Barefoot Bay are fortunate to have the variety of amenities available at their disposable for a reasonable monthly assessment fee.

Mr. Geier stated that he would like to see the golf course transition into a true amenity meaning that the entire community would pay the same share for membership on the golf course. In this sense, he stated, if a homeowner wanted to sell their home then a golf membership would be included. This is not the way it is now, the golf course is not available to all the residents. He supports a shared amenity, as the beach, the pools, the tennis courts, etc. are now. He continued that the entire community should be members based on the fact that they are property owners. Mr. Lavier retorted that Mr. Geier was incorrect and the golf course is available to all the residents. The membership to the golf course is personal choice. Mr. Cavaliere clarified that the only thing owned by the residents is the property they live on but all the amenities are owned by the District. The District has a perpetual agreement with the county to allow access to those amenities. He stated that today Mr. Cruz will share his ideas to streamline golf operations.

## **Golf Tee Times and Fees Presentation**

Mr. Ernie Cruz began by stating that the golf course cannot be a private course as it is now due to policy and perhaps this can be brought up to the attorney for clarification. Mr. Cavaliere stated that the Board has basically accepted that the golf course is an amenity and will be subsidized to some degree so this is not an issue. Mr. Cruz presented his ideas and opinions on improving the golf tee time and process. He illustrated the numbers that show the decline in membership due to illness, death, new residents moving in and a lack of general interest in golf. He clarified that golf is a long playing game and the new generation is not as keen to spend this much time on the golf course.



# BAREFOOT BAY RECREATION DISTRICT

Mr. Cruz showed the current rates and the recommended rates as it compares to other public golf courses. He proposed possibly creating membership plans for other Barefoot Bay amenities in an attempt to offset the costs to run the golf course.

He discussed Pace of Play as a real concern for members and groups have also become an issue. He stated we will have to look at reassessing how these procedures are done. He stated that he is in favor of more 9-Hole members.

Mr. Cruz discussed the tee time process. He has held a mini workshop to discuss this with the golfers. He proposed an adjustment of the current lottery system for tee time and resizing the group play to redefine what constitutes a group or no groups. He stated that the year round residents have voiced their dissatisfaction with the catering to the seasonal golfers. He recommended making the space available for non-residents looking to play on our course to help offset costs to the Barefoot Bay residents.

Mr. Cruz noted a need for improvement in customer service and suggested hiring more experienced golf staff however this means a higher pay scale. He stated that tournaments are a good revenue source but too many can actually hurt the normal play system. They can become too costly if members are paying for tournaments almost on a weekly basis. He discussed trail fees cost and impact. They are too low and not priced for market.

Mr. Diana stated that the process has to be addressed. He acknowledged the rates in Barefoot Bay are significantly lower than other golf courses. Mr. Cavaliere reiterated that the current golf process Mr. Cruz has presented today must be seriously discussed and ultimately rehabilitated. Mr. Geier addressed the membership rates. He recommended allowing all the residents to pay for the maintenance of the golf course equally in order to reduce this rate for club members.

Mr. Harry Wright inquired whether the District is in the red or black. If the District is in the black there is no reason for this meeting with exception of a review of tee times.

Mr. Tom Guinther voiced his opposition about raising the fees for the golf members. He stated that golfers pay 68.7% of the revenue generated by the golf course and still pay the assessment for the other amenities. Members can sacrifice in some areas but should also get some benefits too. He stated that it seems as though management is not supporting the golfers. He commented on his dissatisfaction on the loss of the 20% discount in the Pro Shop for the members and gave the example that tournaments prices are going up which is understandable, but winners should at least get green fees back. He was opposed to cutting the groups, removing the green slips and the issue with limiting extra golf carts on the course. He also voiced concern over the limited funding and the delay for some golf course projects such as the bunkers and the lake banks. Perhaps the trustees can look at other areas in the Bay to offset the costs to the member as Mr. Cruz suggested. He stated that the Board's decision to abolish the golf committee and golf liaison was a mistake in his opinion, as this committee gave the residents a voice to express concerns.

Mr. Dave Blackburn stated his tee time was at 2:30pm and after speaking with Mr. Cruz found that the fulltime member has no benefit over a part time member and this needs to change. Rewards should be given to those who pay top dollar.



# BAREFOOT BAY RECREATION DISTRICT

Mr. Charlie Lefebvre commented on groups. He stated that if we begin splitting up tee times and groups they will go home and not spend money at the 19<sup>th</sup> Hole. He presented the amounts of money spent by groups in prior months which showed the expenses were consistently at a minimum of \$1000 spent on food and beverage at the 19th Hole. He urged the Board not to fix something that is not broken.

Mr. Bob Mclean commented on possible new revenue streams. He suggested not allowing walkers on the course all day as there should be a fee to use the and perhaps charging a fee to walk.

Steve York asked for clarification on Mr. Geier' suggestion. Mr. Geier stated his suggestion was based on membership only

Mr. Lavier thanked the golfers for their support of the golf course. He addressed Mr. Gunther's comment on eliminating the golf committee. He reminded Mr. Guinther that the same handful of people came to the committee and no major decisions were being made. He asked that the residents remember that the Trustees are here for them and to please be sensitive to fact that they are committed to making the hard decisions.

Mr. Cruz stated that he simply wants to make the needed revenue to maintain the golf course in a manner in which it should be kept. He asked Mr. Guinther to remember that some of the issues he raised were going on while he was on the Board.

Mr. Diana stated that the options Mr. Cruz proposed in his presentation should be brought to a subsequent meeting for further discussion. Consensus of the Board to schedule a subsequent workshop.

Mr. John Armstrong suggested if the Board has determined the golf course is an amenity then it should be treated like any other amenity in the Bay.

Mr. Diana adjourned the meeting at 4:16PM.





# BAREFOOT BAY RECREATION DISTRICT

## Board of Trustees Regular Meeting May 12, 2017 1 P.M. –Building D&E

### Meeting Called to Order

The Barefoot Bay Recreation District held a Regular Meeting on May 12, 2017 in Building D&E, 1225 Barefoot Boulevard, Barefoot Bay, Florida. Mr. Diana called the meeting to order at 1:00 P.M.

### Thought for the Day

Mr. Diana asked for a moment of silence to honor our service personnel both past and present who have helped protect our country. He also asked that we remember our Barefoot Bay residents both past and present.

### Pledge of Allegiance to the Flag

### Roll Call

Present: Mr. Diana, Mr. Lavier, Mr. Cavaliere, Mr. Geier and Mr. Klosky. Also present: Jason Pierman, SDS, John W. Coffey, Community Manager, Cliff Repperger, General Counsel, and Dawn Myers, District Clerk.

### Presentations

#### Employee Milestones

The Board presented Dawn Myers and Kimi Cheng with a Certification of Appreciation for 5 years of service to Barefoot Bay.

#### Certification of Recognition

Mr. Diana, on behalf of the Board of Trustees, presented Kimi Cheng with a Certification of Accomplishment for achieving the Certified Government Finance Officer designation. Mr. Diana commended Ms. Cheng for leading the Finance Department into clean audits for the past two years and thanked her for her service to the Bay.

*Mr. Klosky made a motion to approve the certificate. Second by Mr. Geier. Motion carried unanimously.*

### Minutes

*Mr. Cavaliere made a motion to approve the minutes dated April 25, 2017. Second by Mr. Lavier. Motion carried unanimously.*

### Treasurer's Report

Mr. Geier presented the Treasurer's Report for May 12, 2017 with one correction.

*Mr. Lavier made a motion to accept the Treasurer's Report. Second by Mr. Cavaliere. Motion carried unanimously.*



# BAREFOOT BAY RECREATION DISTRICT

## **Audience comment on Agenda Items**

None brought forward.

## **New Business**

### **Lease Proposal**

Ms. Sue Cuddie presented a 39-month proposed lease requested by Jennifer Bliss-Gray who desires to place a florist shop in the vacant space at the shopping center. Ms. Cuddie elaborated that the proposal states a rental rate of \$9 per sq. ft. the first year, \$10 per sq. ft. the second year and a 3% increase in the third year. Mr. Cavaliere expressed dissatisfaction at the proposed \$9 rate the first year as Barefoot Bay has been working to get all their tenants to a uniform \$10 a sq. ft. for some time now. Barefoot Bay Realtor, Mr. Brian Hernandez of Lightle, Beckner & Robinson, explained that the proposed tenant will pay for their own buildout to the space and agrees to increased CAM charges with whatever the current rate may be over the 39-month lease period and reiterated that the rate will go up to \$10 in the second year.

*Mr. Klosky made a motion to approve to the proposed lease at \$9 per square foot the first year, \$10 per square foot the second year with a 3% increase in the third year and CAM charges increase with current rates. Second by Mr. Geier. Motion carried unanimously.*

### **Transfer of Shopping Center Lease**

Ms. Cuddie presented a proposal from long time tenant, Ms. Joann Morris to transfer her lease to Mr. Walter Schmidt for use as a beauty/barber shop. Mr. Cavaliere pointed out that the lease includes a request for inclusion of a non-compete clause. Mr. Geier voice his opposition to amending the current lease to include exclusivity language in the lease unless the lease amount is increased. Mr. Lavier agreed with Mr. Geier. Mr. Diana stated that he agreed with the thought process for not including the exclusivity clause. He encouraged discussion regarding this proposal. Ms. Cuddie stated that there is another potential proposal for a barber shop in one of the other vacant spaces in the shopping center. Ms. Morris stated that in the last 14 years she has seen the hardship in running her business during the summer months at a 50-60% client base loss in a shopping center with only seven available spaces. She maintained that another similar vendor would increase the potential for failure from both businesses. Mr. Cavaliere noted that the other vendor is not present to argue his side and recognizes the sensibility in including the non-compete clause.

*Mr. Cavaliere made a motion to accept the lease with addition of the exclusivity language in the lease. Second by Mr. Klosky. Mr. Geier opposed. Motion carried 4-1.*

### **DOR Violations**

DOR Violation 16-004202 836 Hawthorn Circle

ARTICLE III, SECT. 3 (A) (B) (C) (D) (E) Vehicle Violations Boats/Trailer/RV/Comm. Vehicles, Etc.

*Mr. Cavaliere made a motion to forward to the attorney's office for legal and equitable action. Second by Mr. Klosky. Motion carried unanimously.*

DOR Violation 16-004317 715 BAREFOOT BOULEVARD

ARTICLE III, SECT. 3 (A) (B) (C) (D) (E) Vehicle Violations Boats/Trailer/RV/Comm. Vehicles, Etc.



# BAREFOOT BAY RECREATION DISTRICT

*Mr. Lavier made a motion to forward to the attorney's office for legal and equitable action. Second by Mr. Cavaliere. Motion carried unanimously.*

DOR Violation 16-004576 903 WREN CIRCLE

ARTICLE II, SECT. 5 (A) (B) ADIR - Unapproved Fence

*Mr. Cavaliere made a motion to send to the attorney's office for legal and equitable action with the stipulation that any future legal fees will not be waived once filed in a court of law Second by Mr. Geier. Motion passed unanimously.*

## **Revised Rules for the BOT**

Ms. Jeanne Osborne asked the Board to reconsider reducing the meeting days from twice a month to once a month in the evening as many people cannot make it to the evening meeting. She stated that she is not opposed to one meeting a month but would suggest keeping the daytime meeting.

Ms. Louise Crouse voiced her position against reducing the meeting times to once a month. As an alternative, she offered several reasons against one meeting per month including revisiting the 7-day turnaround time if they are interested in assisting staff with timely agenda preparation. She also brought up concerns about the potential for not being able to notice workshops within the legal notice period. She stated that these meetings are crucial for the residents as it is their opportunity to come out and comment on a variety of topics on the agenda.

Ms. Nancy Eisele stated if the meeting remained at once a month at least keep it as a day meeting.

Board considered keeping the dates already scheduled for the meeting but discussed leaving the second meeting as optional perhaps as use for a workshop. Discussion ensued.

Board did not motion to accept the resolution. No action taken.

## **Confirmation of Remaining 2017 BOT Meeting dates**

No Action

## **Definition of "Amenity"**

Mr. Cavaliere requested the Board concur on one agreed upon definition as a means of clarification for consideration, particularly, for the Golf and Food and Beverage departments. He maintained that a collectively agreed upon definition will help determine whether the term amenity is considered a "break-even" service or worthy of a subsidy in Barefoot Bay. Board discussed several definitions presented in the agenda package and provided by General Counsel.

*Mr. Cavaliere made a motion to approve the Cambridge definition "Something, such as a swimming pool or shopping center that is intended to make life more pleasant or comfortable for the people in a community." Second by Mr. Geier. Mr. Klosky opposed. Motion carried 4-1.*

## **FY17 Transfer from SBA Debt Account to Operating Account and Resolution**

Staff recommended the Board transfer the remaining balance from the SBA Debt Account of \$914,150.58 to the BBRD Operating Account and close out the SBA account.

General Counsel read the resolution:



# BAREFOOT BAY RECREATION DISTRICT

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT; AUTHORIZING THE TRANSFER OF REMAINING BALANCE FROM THE DISTRICT'S STATE BOARD OF ADMINISTRATION DEBT ACCOUNT TO THE DISTRICT'S OPERATING ACCOUNT; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

*Mr. Klosky made a motion to approve the resolution to transfer the balance of the SBA Debt Account to Operating Account and close out the SBA account. Second by Mr. Geier. Motion carried unanimously.*

## **General Fund Transfer from SBA CIP Account to Operating Account and Resolution**

Staff recommended the transfer of the remaining balance from SBA Capital Improvement Account of \$678,664.26 to the BBRD Operating Account and approve closing out the SBA Capital Improvement Account.

General Counsel read the resolution:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BAREFOOT BAY RECREATION DISTRICT; AUTHORIZING THE TRANSFER OF REMAINING BALANCE FROM THE DISTRICT'S STATE BOARD OF ADMINISTRATION CAPITAL IMPROVEMENT ACCOUNT TO THE DISTRICT'S OPERATING ACCOUNT; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

*Mr. Lavier made a motion to approve the resolution to transfer of the remaining balance from SBA Capital Improvement Account to the BBRD Operating Account and approve closing out the SBA Capital Improvement Account. Second by Mr. Klosky. Motion carried unanimously.*

## **Violations Committee Member Appointment**

Board approved the reappointment of current Violations Committee member Mary Firlein.

*Mr. Klosky made a motion to approve reappointing Ms. Mary Firlein on the Violation's committee. Second by Mr. Lavier. Motion carried unanimously.*

## **Golf-Pro Shop Procedures**

The Board discussed Mr. Ernie Cruz's proposal containing the topics of defining membership, lottery system for players who do not get their requested tee times, limited group play, flexible green fee rates and nine-hole play as discussed at a prior workshop. Mr. Cruz also requested an assistant golf pro when he is not here in an effort to support continuity on the golf course.

*Mr. Cavaliere made a motion to accept Mr. Cruz's formal proposal and to add a include a full-time associate golf professional position to the FY18 proposed budget and to fund the position by increasing use of fund balance. Second by Mr. Geier. Motion carried unanimously.*

## **Stormwater Project Change Order #1**

M. Coffey presented a change order for a 16 inch riser in the amount of \$900.

*Mr. Klosky made a motion to confirm the Community Manager's approval of the change order amount of \$900. Second by Mr. Lavier. Motion carried unanimously.*



# BAREFOOT BAY RECREATION DISTRICT

## **Manager's Report**

### Finance

**Bank Switch Update** – Staff has established an Operating Account with Marine Trust & Bank and received its deposit slips, bank stamp and bank bags so deposit to new account will start on 08May17. The next step will be setting up online banking for staff and Trustees. Staff is currently working on signature forms on all SBA accounts to change bank account information. Also, staff is in the process of transferring the safety deposit box items to the new bank.

**Assessment Update** – As of 5May17, \$3,332,666.42 in gross receipts were received which represents 95% of the FY17 Budget.

### Resident Relations

#### **ARCC Update:**

- 2May17 ARCC Meeting: 26 permits were reviewed and approved
- The next ARCC meeting is on 16May17 in the new BFBHOA office.

#### **Violations Committee Update:**

- 28Apr17 Meeting: 33 cases were on the agenda 9 came into compliance prior to the meeting.
- The next meeting is scheduled for Fri., 12May17 at 10am in Bldg. D/E.

### **Misc.**

- Brevard County Sheriff's office is giving warnings to vehicles that are parked on the street between the hours of 2-6am. Those who do not comply will be given parking tickets.
- DOR staff asks that residents remember to trim your trees/palms and pick up your yard prior to the arrival of storm season.

### Food & Beverage

**Mother's Day Brunch Update** – Tickets for Mother's Day brunch on 14May17 at Pool #1 are still available at the Lounge, the 19th Hole and Resident Relations.

**Father's Day Clam Bake Update** – Tickets go on sale Monday 22May17. Flyers with all the details are posted in our facilities and tickets may be purchased at the Lounge, the 19th Hole and Resident Relations.

The 19th Hole will be closed for air conditioning repairs and a new carpet installation from Tues., 30May17 through Thurs., 15Jun17.

### Golf-Pro Shop

#### **May Tournament Updates:**



# BAREFOOT BAY RECREATION DISTRICT

- HOA event was a big league success. Over \$3,800 was raised for the HOA and the Pro Shop sold over \$1,250 in merchandise.
- 3<sup>rd</sup> Annual Employee Tournament is 20May17 (8:30 Shotgun)

Call or stop by the Pro Shop for more information about any of the tournaments, tee times or merchandise specials.

## **Special Projects**

- Course aerified on 1&2May17
- Grant Projects
  - Wall on 8 started 2May17 (ground cover restoration still to be done)
  - Range upgrade will begin 15May17 (tee box and hitting cage)
- Grant Request for Junior Golf Camp was approved for \$3,425 and needs Chairman Diana's signature. Board consensus to have Mr. Diana sign the grant proposal.
- Researching experts for irrigation repairs evaluation
- Soliciting quotes for pump house installation

## Property Services

### **Routine Work Update:**

- Installed new smoking areas at pools 2 and 3 outside the gate

### **Special Projects Update:**

- Installed new retaining wall behind #8 green. Filled and graded area. Installed crushed concrete drive paths
- Stormwater projects began on 25May17. The Tamarind piping part of the project was completed on 8May17. The contractor is now working on the Cherokee Court piping portion of the project. Grading and restore portions will follow to complete the projects.
- Beach Project:
  - Grubbing, berm, irrigation and sodding contractor will begin mobilizing within the next 2-3 weeks. Snipe signs and other means of conveyance will be used to notify residents of the closure.
  - Pervious driving and parking areas will be completed in-house after the berm is completed. Beach will remain closed during this work.
  - Handicap parking spaces and CCTV system will then be installed. Beach will remain closed until concrete work is completed and then will re-open.
  - CPI \$60,000 50% grant scope of work modification request was denied by NOAA and the grant was subsequently terminated.
  - Staff will place an agenda memo on a future BOT meeting to discuss whether the BOT wishes to continue to pursue the \$200,000 50% match LWCF beach grant given resident's top priorities do not qualify for reimbursement.

## General



# BAREFOOT BAY RECREATION DISTRICT

**Building A Roof Replacement RFP Update** – No proposals were received by the deadline of 3May17. Staff requests direction whether the BOT wishes to re-advertise the RFP or solicit bids. Board consensus for staff to proceed with solicitation of bids.

**Selection of New Insurance Broker** – Staff has determined it is in the best interest of BBRD to obtain a new insurance broker (firm that solicits proposals from insurance companies and provides services to BBRD and employees throughout the year. BBRD does not pay for the services. The broker is compensated by commissions paid from the insurance companies the BOT elects to use.). Staff requests direction whether the BOT wishes to interview brokers or allow staff to select a new broker. Board consensus for staff to proceed with selection of brokers.

**Old Community Center \$400,000 50% match LWCF grant Reimbursement Update** – Staff submitted reimbursement paperwork for \$198,222 in early 2016 and have battled DEP over the last 1.5 years. Due to administrative rule changes, DEP now says our reimbursement is only going to be approximately \$150,000. Since appealing to our elected officials did not help (they did not even bother to acknowledge receipt of my letters), I have instructed the grant writer to put together the paperwork to receive the \$150,000. The closeout request paperwork will not be ready for my signature until next week so if you want me to proceed with a different course of action please advise. Board consensus for Community manager to proceed with the grant reimbursement request.

## District Clerk

**BBRD Community Art Program Update** – New exhibits are displayed in Building A which are available for purchase.

**3<sup>rd</sup> Annual Employee Picnic Update** – The Department Managers and Community Manager fed over 50 employees and guests as their way of saying thank you for staff's hard work during the busy winter season.

## **Attorneys Report**

General Counsel reported on the status of House Bill 0905 on Trustee Term Limits which passed on May 4, 2017. The Board will now need to call for a referendum to change the Charter for placement on the ballot in November. The deadline for submission to the Supervisor of Elections office is September 1, 2017. DOR Violation update on 823 Wren Circle and 628 Marlin Circle, both have come into compliance prior to taking any legal action.

## **Incidental Trustee Remarks**

Mr. Cavaliere reminded the residents that as property owners we pay for our amenities with our assessments fee, Barefoot Bay is a lifestyle. Even though the golf course may lose revenue at times it adds value to all our properties and that is what is important.

Mr. Diana clarified that when he uses the term 'our Bay' he is including our long term residents, seasonal, renters, etc. He reiterated that Barefoot Bay is a lifestyle and we are all part of the Barefoot Bay family.





# BAREFOOT BAY RECREATION DISTRICT

Mr. Geier and the rest of the Trustees wished all the mothers in Barefoot Bay a very Happy Mother's Day.

## **Adjournment**

The next meeting will be on May 23, 2017 at 7PM in Building D/E.

*Mr. Cavaliere made a motion to adjourn. Second by Mr. Lavier. Motion carried unanimously.*

Meeting adjourned 3PM.

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Joe Klosky, Secretary

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Dawn Myers, District Clerk